

Spectra Precision Positioning Service Store User Guide v1.2 Reseller Store

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Author: Godwin Vincent

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Note to the holder

This document is created to assist only the resellers to create and manage their own orders, activations and subscriptions. Do not use this doc for any other purpose and do not send this document to any un-authorized person.

Any issues related to activations, please call customer care number displayed on the home page.

<u>Notation</u>

POS ID – Positioning Service ID

POS ID is the serial number of the receiver.

SSO – Single Sign On

Payment Method

All the payment transaction can be done only through below methods and other methods are not supported. Please contact customer care for more information.

Credit Card Invoice

Reseller Account

If you want to register yourself as a new Reseller of Spectra Store, please contact customer care.

If you want to add new user account for the existing Reseller, please send the below information to customer care to create the same.

Reseller Account Number

First Name

Last Name

User Name (E-Mail id)

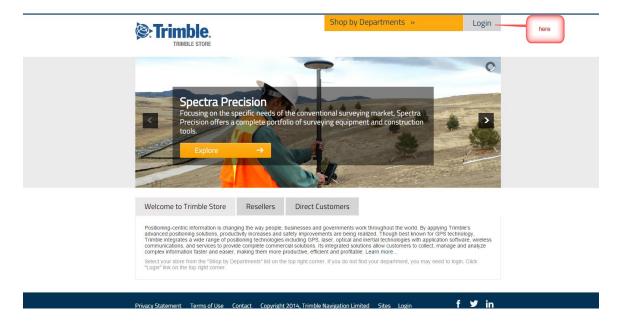
Once the new SSO user account is created, you will be notified with username and password.

Home Page

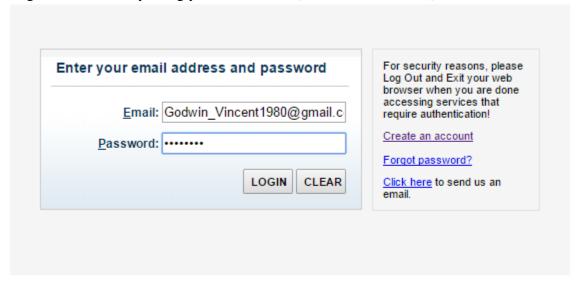


Login

From the Home page click on Login to go to the login Page

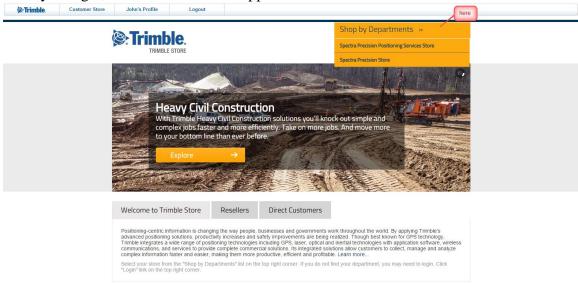


Log in to the store by using your credentials (Username/Password).

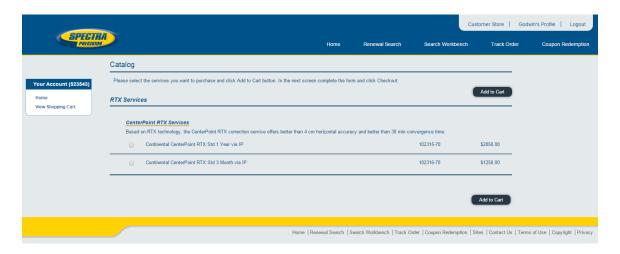


Note: if you forgot your password, click on Forgot password link above to reset your password.

Once you login, below screen would appear for Site Selection



Click on Shop by Department>> and select the site 'Spectra Precision Positioning Services Store'

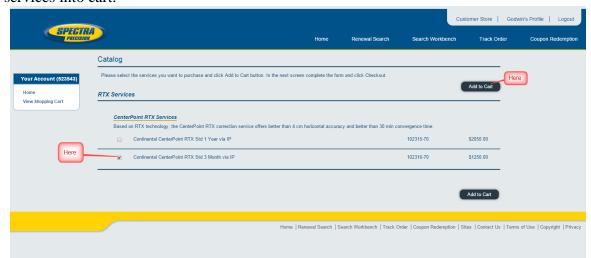


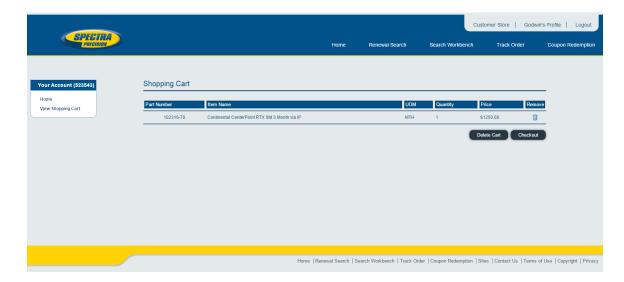
The above catalog section would show the list of available services and its prices for the based on the country of the Reseller.

Processing Order through Cart

Cart Creation

Select the services you want to place the order and click on Add to Cart button to add the services into cart.





The above screen shows the CART with service you selected.

Delete Cart

You can delete the entire cart by pressing button Delete Cart . You can also delete specific line by pressing the Remove icon .

If you want to add any other service, click on Home menu and add another service into your cart again.

Checkout



Press the checkout button Checkout to continue processing the order.

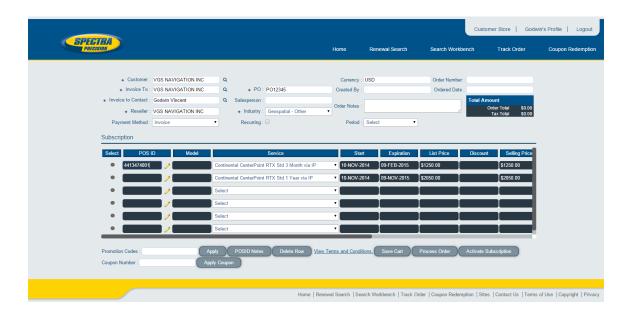


Select the Address and Contact Person and Press OK to continue



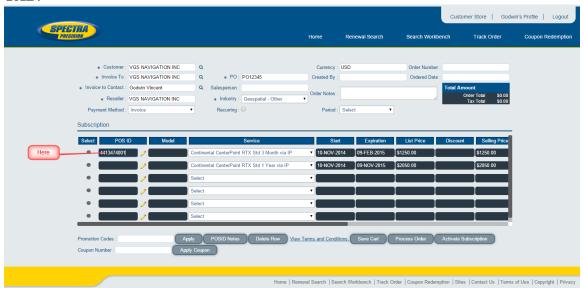
Enter all the Mandatory Columns marked with * such as

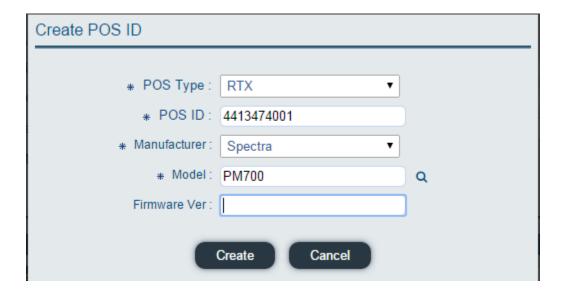
- 1. PO Number
- 2. Payment Method (Invoice or Credit Card)
- 3. Order Note: (Optional) if any



Create POS ID

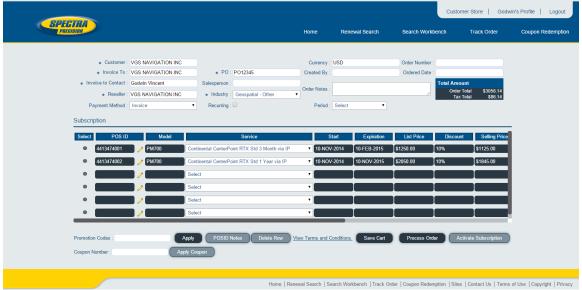
Now you have to enter the Receiver/Device Serial Number in POS ID Column and enter **TAB**.





Select the Model from List of values by clicking icon. Firmware version is optional and just for information. Click on create button to define the serial number.

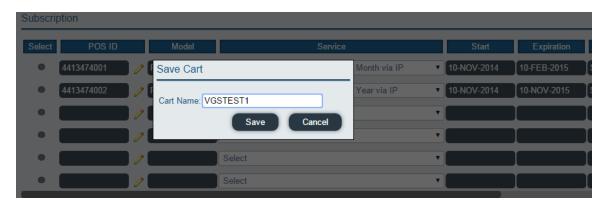
Note: Do the same steps for the all the service lines you selected.



Save Cart

Press 'Save Cart' button to save the cart. This process will save the transaction information if you want to process the order later. You can open the CART again to process the order from 'Track Order' screen.

Note: You can directly process the order without saving the CART. Save Cart should be used only if you have partial information and not able to process the order at that time.



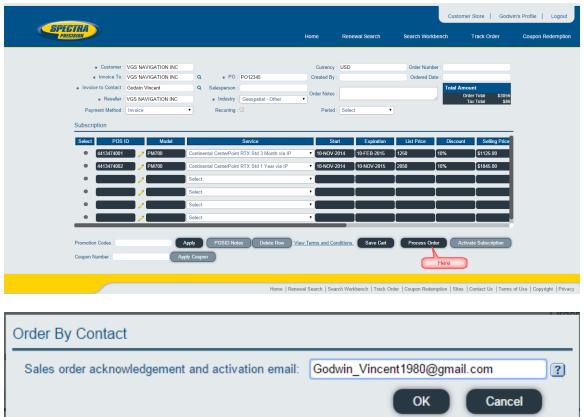
Press SAVE button to save the CART and you would get the below confirmation message.



Refer Open the saved cart process (Track Order) to open the Cart for processing the order.

Process Order

Once the POS ID created or CART opened from Track order screen, press 'Process Order' button.



Enter the order by contact mail id and press OK button.

Note: You can enter as many as e-mail id's in above check box by using ';' as separator.

TERMS OF SERVICE TRIMBLE NAVIGATION LIMITED ("Trimble") **Trimble** TRIMBLE NAVIGATION LIMITED -- TRIMBLE EUROPE BV-TRIMBLE NAVIGATION TECHNOLOGY (PTY) LTD. TRIMBLE POSITIONING SERVICES TERMS OF SERVICE ("TOS") Description of Services / Service Plans 1.1. General Description. The Trimble Positioning Services (the "Services") are hosted subscription-based services, which include those services known as Trimble VRS Now, Trimble VRS Now Extended Coverage (TEC), Trimble CenterPoint RTX, Trimble CenterPoint VRS, and Trimble RangePoint RTX They are accessible by subscribers via the mobile Internet, satellite broadcast and other communications technologies and provide real time global navigation satellite system ("GNSS") observation and differential correction data. 1.2. Subscription Purchase & Devices. The Services are provided to you ("you") by the Trimble entity identified in your invoice. In order to use and communicate with the Services, you must purchase one or more service plan subscription(s) (a "Service Plan"). Particulars of your chosen Service Plan are documented on your invoice for the Service Plan subscriptions. Hardware requirements for each Service are defined in the Service specifications that can be retrieved at [LINK]. Requirement of Third Party Communications System Services; Bundled Services. 2.1. Data Plan. Features of the Services may require purchase of a data plan or other services from a third party communications provider (each, a "Communications Carrier"). You may purchase such plans and services directly from a Communications Carrier or from Trimble, by choosing from different Service Accept Terms and Conditions by scroll down and clicking button 'Accept Terms' LAW) OR IN THE EVENT OF PERSONAL INJURY ARISING FROM TRIMBLE'S GR NEGLIGENCE OR WILLFUL MISCONDUCT. 14.5. You agree that any claim or cause of action arising out of or related to use of the Services or your subscription must be filed within one (1) year after such claim or cause of action arose or be forever 15. Choice of Law and Forum If you purchase the Services from Trimble Navigation Limited, the TOS and Service Plan terms are governed by and construed in accordance with the laws of California, without regard to its conflicts of law provisions, and you hereby consent and agree to the exclusive jurisdiction of, and venue in, courts located in Santa Clara, California, United States of America. If you purchase the Services from Trimble Europe, the TOS and Service Plan terms are governed by and construed in accordance with the laws of the Netherlands and you hereby consent and agree to the exclusive jurisdiction of, and venue in, courts located in Eindhoven, Netherlands. If you purchase the Services from Trimble Navigation Technology (Pty) Ltd the TOS and Service Plan terms are governed by and construed in accordance with the laws of South Africa and you hereby consent and agree to the exclusive jurisdiction of, and venue in, courts located in Cape town, South Africa Notwithstanding the foregoing Trimble may choose to file a complaint against you or take any other legal action (including, without limitation, requesting injunctions or immediate relief in summary proceedings) against you before any competent court in your jurisdiction for any claim or action arising out of or relating to the TOS, Service Plan terms or your use of the Services. General Provisions Trimble explicitly rejects the use of any and all of your terms and conditions of purchase. No change modification, or wavier of the terms and conditions thereof shall be binding unless made in writing. If any part of the TOS or Service Plan terms is invalid or unenforceable that portion shall be construed in a manner consistent with applicable law to reflect, as nearly as possible, the original intentions of the parties, and the remaining portions shall remain in full force and effect.

Reject Terms

Accept Terms

Select the Firmware version for each service

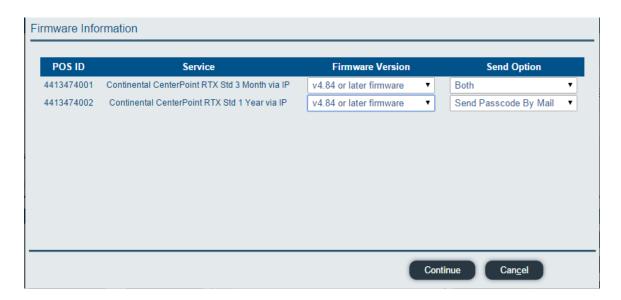


Select the Send Option



Send Option

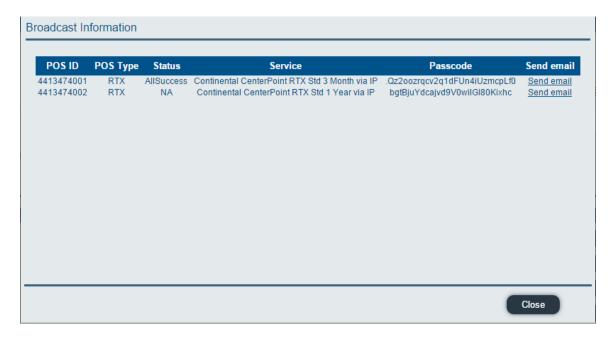
Send Passcode By Mail: If you select this option, Passcode will be generated and send it to the E-mail you wish to.



Click Continue to generate passcode or broadcast over the Air.



The above screen shows order has been booked and activation in Process.



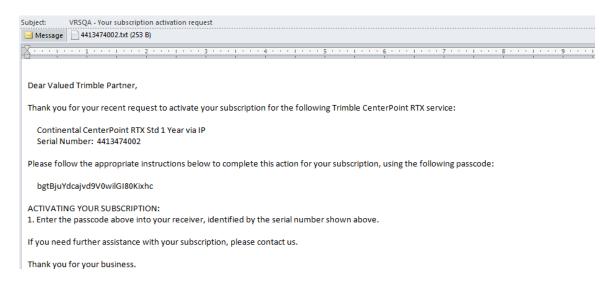
If you look at the above screen, First line is activated by selecting option 'Both'. You can see both 'Passcode' and Status 'AllSuccess' for broadcast status.

Second line is activated by selecting 'Send Passcode by Mail' and you could see passcode generated.

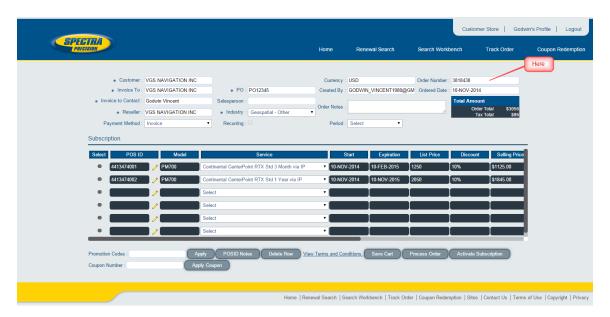
Note: you have to click on <u>Send email</u> url above to send the passcode to your mail box for your manual activation or for future reference.



Click on Send Email to receive the passcode on your mail box.



The above is the sample email receive and you see the passcode attached as well as on the body of mail.



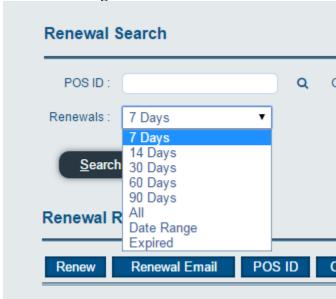
Now order is booked and you could see the order number in Order Number column.

Renewal Search & Renew Subscription

This form is used search your renewals based on Days, POS ID (Serial Number), Customer Name and Number.

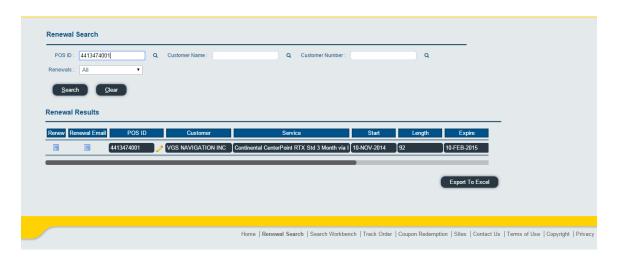


Renewals Range selection:



- 1. Days: If you choose 7 days, all the subscription eligible for renewal within next 7 days would appear. Same logic is applicable for 14,30,60 and 90 Days
- 2. Date Range: You can give from and to date within which subscription are falling for renewal.
- 3. Expired: All the expired subscriptions (not renewed) would appear.

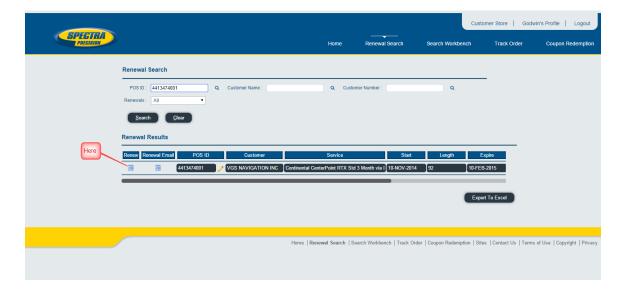
Sample search results.

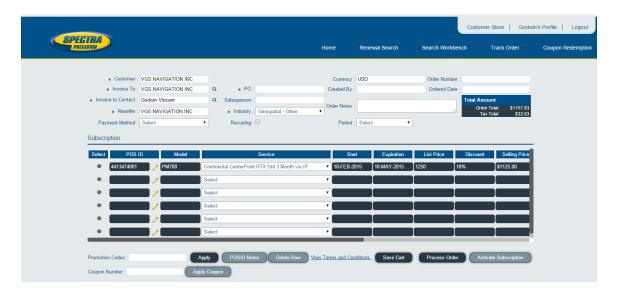


Renew Subscription



You can do renewal from renewal search workbench screen by clicking icon





All the information will be defaulted from previous subscription with new start and end date and with latest/updated price. Enter the remaining mandatory information and process order.(Refer Process Order flow).

Search Workbench

You can go to Search Workbench by clicking Search Workbench region tab.

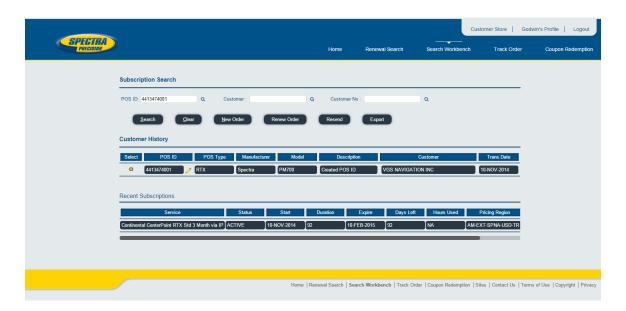


You can do the search by POS ID (Serial Number) or Customer Name or Customer No.

After entering the value in any column Press TAB button to go to next column and press

Search

Button. You would see the POS ID info and subscription info on this search results.



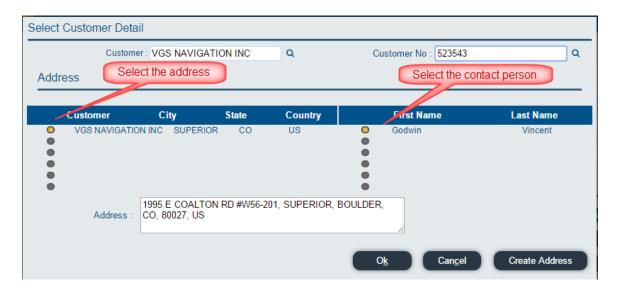
You can do below action from Search Workbench

- 1. Create New Order
- 2. Renewal Order
- 3. Resend Subscription
- 4. Export

New Order Creation (without Add Cart process)

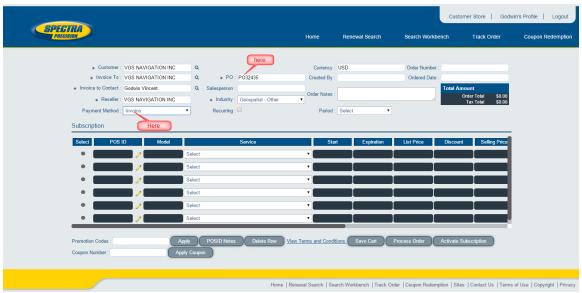
In the Search Workbench Click on the New Order button





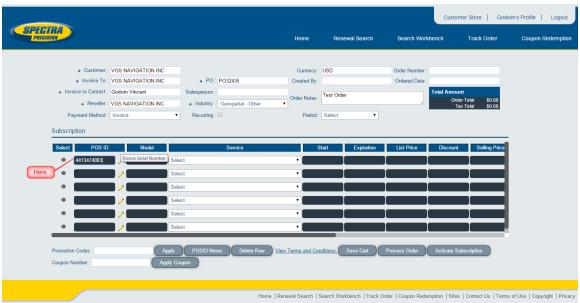
Select 'Address' and 'Contact Person' and click oki. If there is only one contact, it will be selected by default. If there is more than one contact, it will be listed in alphabetical order

Click Ok to continue

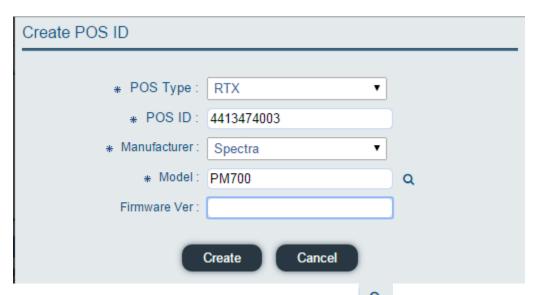


Enter the required header columns such as PO Number and Payment Method.

Create a POS ID (Serial Number)



Enter the POS ID and press tab



Select the Model from List of values by clicking icon. Firmware version is optional and just for information. Click on create button to define the serial number.

Note: Do the same steps for the all the service lines you selected.

If the POS ID (Serial Number) is already exist and the above Popup screen would not appear and information will be defaulted from Install Base records.

Important Note: If the POS ID is of another reseller or customer, system will throw the error message 'The POS ID Owner is different. Please contact customer service.'

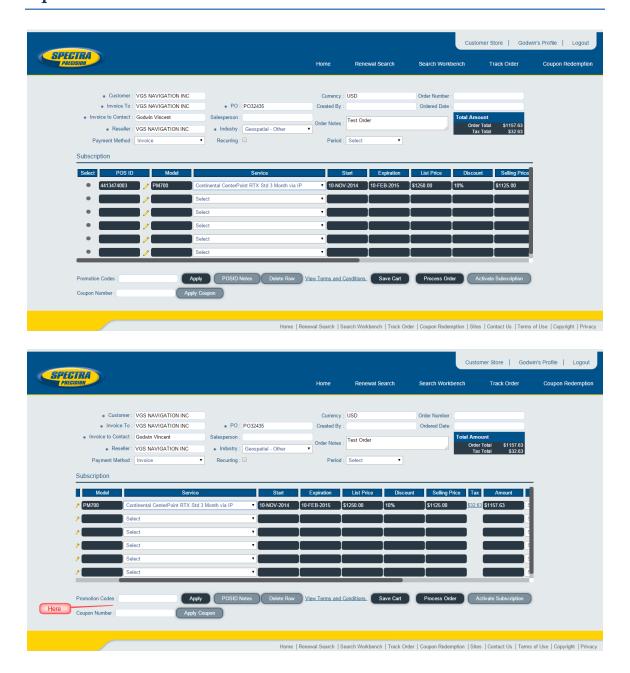


If the POS ID already exists on an cart, it would show the error message 'POS ID is already in the cart XXXX'

Once POS ID (Serial Number) is created, Select Service from the Service Column



Start date, expiry date, list price, discount, selling price, tax and amount are defaulted.

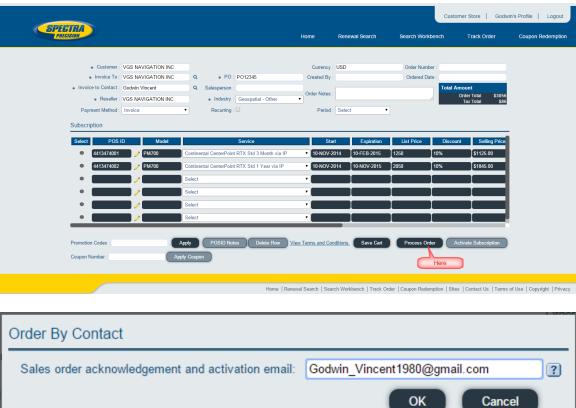


Repeat the above steps if you want to add another line.

Note: If promotion codes are required to be applied enter the promotion code in the field and click the Apply button. Also of coupon codes are required to be applied select the line enter the coupon number and Click Apply Coupon. To know more about this contact your customer care.

Process Order

Once the POS ID created or CART opened from Track order screen, press 'Process Order' button.



Enter the order by contact mail id and press OK button.

Note: You can enter as many as e-mail id's in above check box by using ';' as separator.

TERMS OF SERVICE TRIMBLE NAVIGATION LIMITED ("Trimble") **Trimble** TRIMBLE NAVIGATION LIMITED -- TRIMBLE EUROPE BV-TRIMBLE NAVIGATION TECHNOLOGY (PTY) LTD. TRIMBLE POSITIONING SERVICES TERMS OF SERVICE ("TOS") Description of Services / Service Plans 1.1. General Description. The Trimble Positioning Services (the "Services") are hosted subscription-based services, which include those services known as Trimble VRS Now, Trimble VRS Now Extended Coverage (TEC), Trimble CenterPoint RTX, Trimble CenterPoint VRS, and Trimble RangePoint RTX They are accessible by subscribers via the mobile Internet, satellite broadcast and other communications technologies and provide real time global navigation satellite system ("GNSS") observation and differential correction data. 1.2. Subscription Purchase & Devices. The Services are provided to you ("you") by the Trimble entity identified in your invoice. In order to use and communicate with the Services, you must purchase one or more service plan subscription(s) (a "Service Plan"). Particulars of your chosen Service Plan are documented on your invoice for the Service Plan subscriptions. Hardware requirements for each Service are defined in the Service specifications that can be retrieved at [LINK]. Requirement of Third Party Communications System Services; Bundled Services. 2.1. Data Plan. Features of the Services may require purchase of a data plan or other services from a third party communications provider (each, a "Communications Carrier"). You may purchase such plans and services directly from a Communications Carrier or from Trimble, by choosing from different Service Accept Terms and Conditions by scroll down and clicking button 'Accept Terms' LAW) OR IN THE EVENT OF PERSONAL INJURY ARISING FROM TRIMBLE'S GR NEGLIGENCE OR WILLEUL MISCONDUCT 14.5. You agree that any claim or cause of action arising out of or related to use of the Services or your subscription must be filed within one (1) year after such claim or cause of action arose or be forever 15. Choice of Law and Forum If you purchase the Services from Trimble Navigation Limited, the TOS and Service Plan terms are governed by and construed in accordance with the laws of California, without regard to its conflicts of law provisions, and you hereby consent and agree to the exclusive jurisdiction of, and venue in, courts located in Santa Clara, California, United States of America. If you purchase the Services from Trimble Europe, the TOS and Service Plan terms are governed by and construed in accordance with the laws of the Netherlands and you hereby consent and agree to the exclusive jurisdiction of, and venue in, courts located in Eindhoven, Netherlands. If you purchase the Services from Trimble Navigation Technology (Pty) Ltd the TOS and Service Plan terms are governed by and construed in accordance with the laws of South Africa and you hereby consent and agree to the exclusive jurisdiction of, and venue in, courts located in Cape town, South Africa Notwithstanding the foregoing Trimble may choose to file a complaint against you or take any other legal action (including, without limitation, requesting injunctions or immediate relief in summary proceedings) against you before any competent court in your jurisdiction for any claim or action arising out of or relating to the TOS, Service Plan terms or your use of the Services. General Provisions Trimble explicitly rejects the use of any and all of your terms and conditions of purchase. No change modification, or wavier of the terms and conditions thereof shall be binding unless made in writing. If any part of the TOS or Service Plan terms is invalid or unenforceable that portion shall be construed in a manner consistent with applicable law to reflect, as nearly as possible, the original intentions of the parties, and the remaining portions shall remain in full force and effect.

Reject Terms

Accept Terms

Select the Firmware version for each service



Select the Send Option

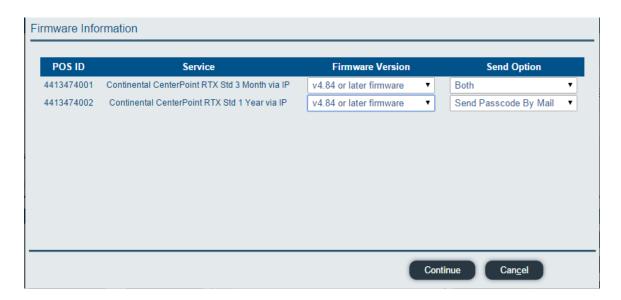


Send Option

Send Passcode By Mail: If you select this option, Passcode will be generated and send it to the E-mail you wish to.

Broadcast Over the air: If you select this option, Activation would happen over the Air Note: You have to make sure your receiver is on and appropriate setup is done.

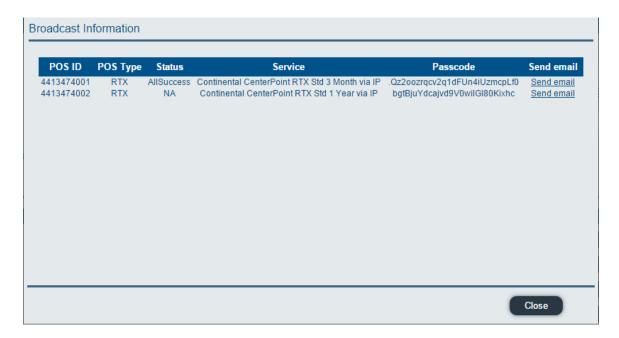
Both: This will do the both of the above.



Click Continue to generate passcode or broadcast over the Air.



The above screen shows order has been booked and activation in Process.



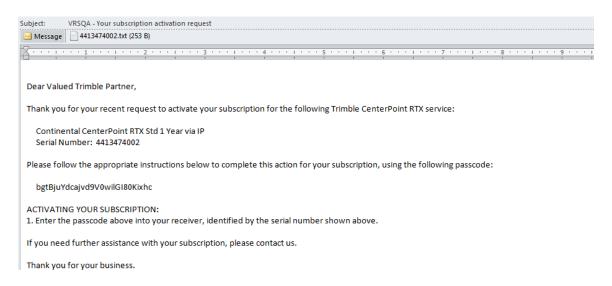
If you look at the above screen, First line is activated by selecting option 'Both'. You can see both 'Passcode' and Status 'AllSuccess' for broadcast status.

Second line is activated by selecting 'Send Passcode by Mail' and you could see passcode generated.

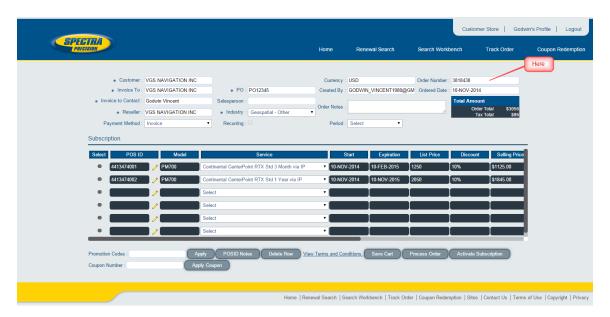
Note: you have to click on <u>Send email</u> url above to send the passcode to your mail box for your manual activation or for future reference.



Click on Send Email to receive the passcode on your mail box.



The above is the sample email receive and you see the passcode attached as well as on the body of mail.

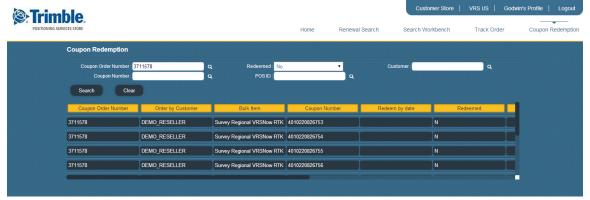


Now order is booked and you could see the order number in Order Number column.

Coupon Redemption

Note: Though this process is available on Spectra Precision Positioning Services Reseller store, no service is enabled for this option to be used. Just for the understanding and future we have added coupon redemption process of TPS Store. Please contact customer care for more information

Go to Coupon Redemption region tab to redeem your coupon against the order. Select and Enter coupon order number, End Customer, POS ID or Coupon number and click the search button. Optionally all coupon information records may be retrieved based on the coupon redemption flag



Note:

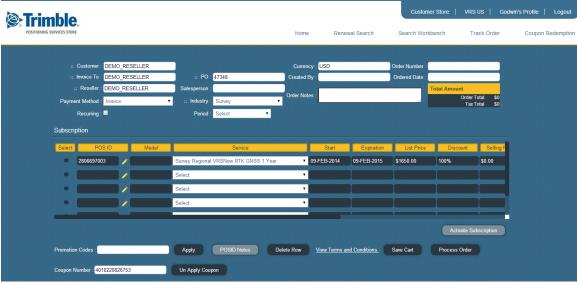
- All coupon records shall be displayed where the Reseller is the Invoice to on the Bulk Order.
- Redeemed coupon will display End Customer for the redeemed coupon, POS ID, redemption date and Redemption Order number.

Applying Coupon for an order.

Copy the Coupon number from the Coupon Redemption screen and create an order for which you want to apply this number.



Select the Subscription line you want to apply and enter the coupon number and press apply coupon.



You could see the changes in Selling Price to Zero after applying the coupon. Now you have the option to un-apply the coupon you used here by pressing button.

Un Apply Coupon

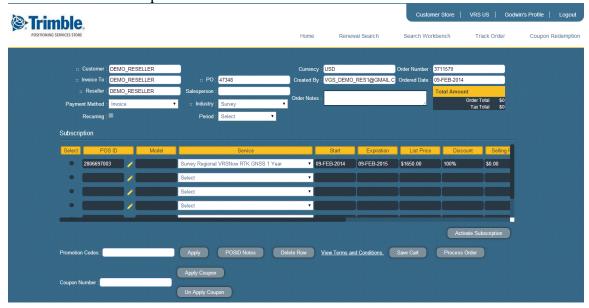


Now you could see the selling price changed to original amount.

Note: You cannot use already.

Un Apply Coupon functionality if the order has been booked

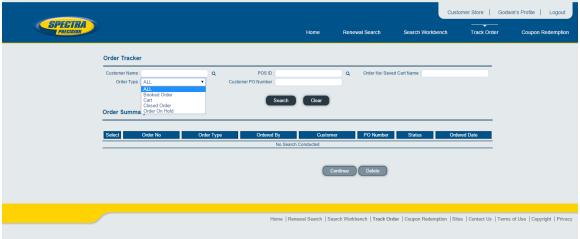
Process the order accept the terms and condition and book the order.



Now order has been booked after applying the coupon.

Track Orders

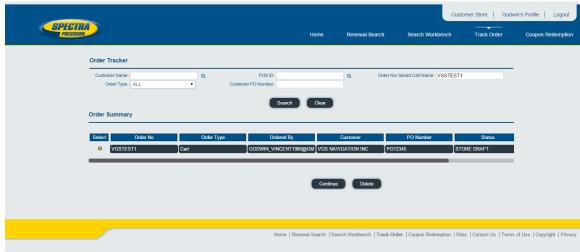
You can track your orders or cart from the below screen.



You can do the search based on the

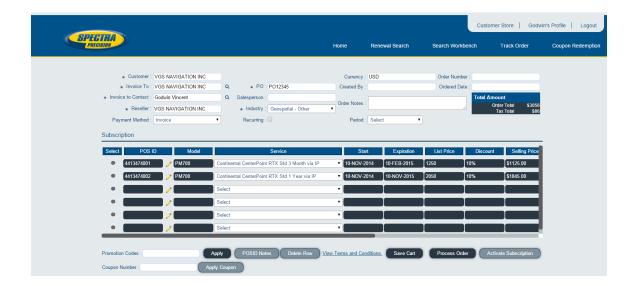
- 1. Customer Name
- 2. Serial Number (POS ID)
- 3. Order Number
- 4. Order Type (Booked order, Cart, Closed order, Order on Hold)
- 5. Customer PO Number.

Open the Saved Cart



You can see the saved cart 'VGSTEST1' in above screen. You can delete the cart by click on button 'Delete'.

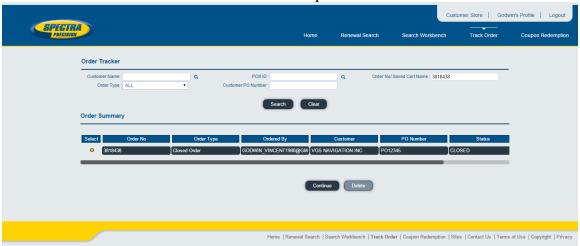
Click Continue button to Open the cart to process the order.



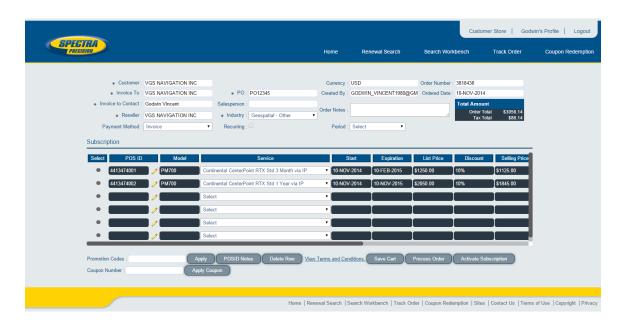
Open the Order

You can see the orders you created irrespective of its status. Status can be closed, Entered and Order On Hold.

Enter the order number in Orner No column and press search button to see the results.



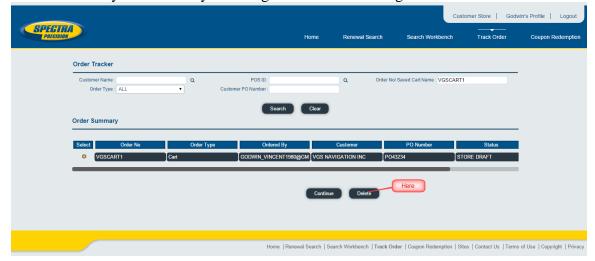
Click on continue to open the order.

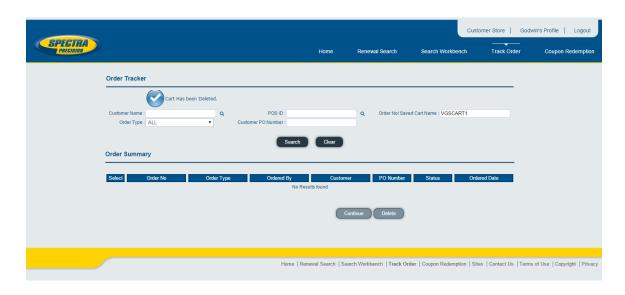


Note: If the Order is BOOKED / CLOSED, no further actions will be permitted in the Sales Order Workbench.

Saved Carts can be processed. Orders on Hold the hold can be removed.

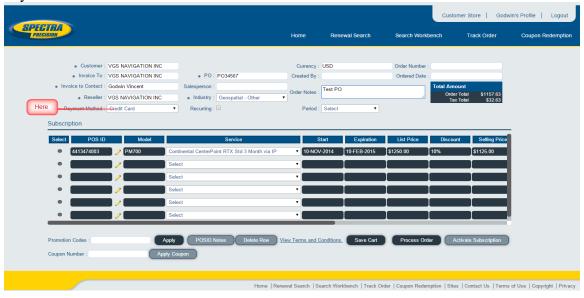
Saved Carts may be deleted by selecting the cart and clicking the Delete button.





Credit Card Payment

You can also credit card for your payment process. Create the new order and select the Payment method credit card.



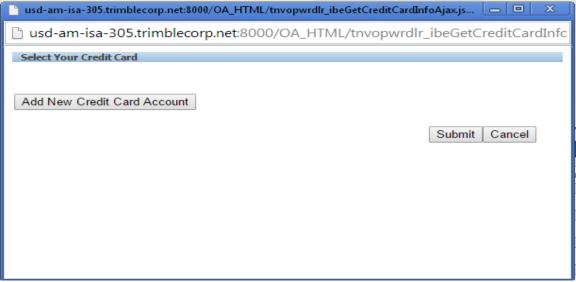
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Click on Process Order after selecting Payment Method credit card and entered all the header and line information

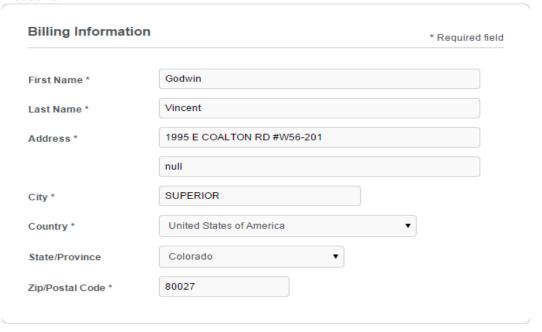


Click OK after entering order by contact mail.

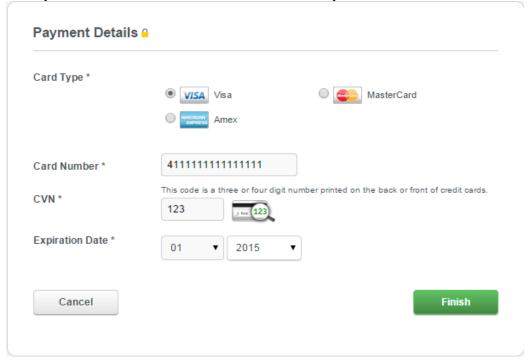
Adding New Credit Card Account



If customer or you want to use the new credit card, click on Add New Credit Card Account.



Once you enter the above information, enter the Payment Details



Click on Finish button to continue

Thank you! Your card has been authorized and encrypted for your security.

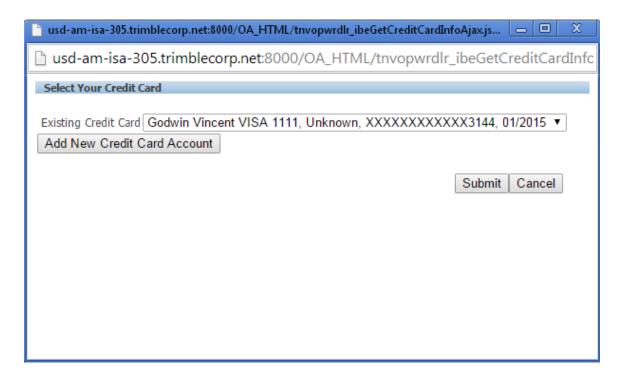


MerchantID: trimbletest_arfc

Signature: Valid Decision: ACCEPT Reason Code: 100

Message: Request was processed successfully.

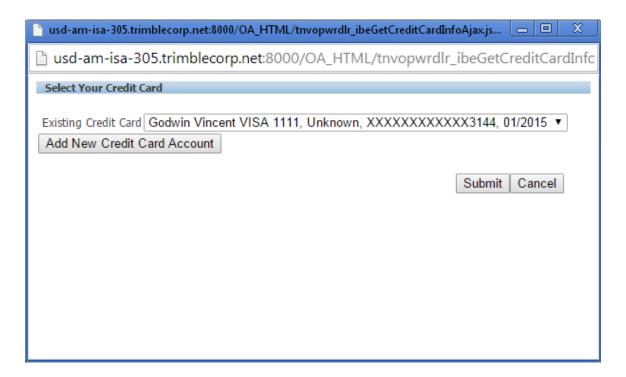
You would get the above message if the credit card is approved by issuer bank. If it is declined you would get the error message. Close Window to continue.



Now you can use this account for processing the order. Press Submit to process the order.

Using existing Credit Card Account

If the Card has been already registered, you can use the same account without adding new account.



If you have multiple credit card account registered, please select the one from the List Select the Credit Card and click Submit button now.

Accept Terms & Conditions and Review the information and Place the Order.





Order has been booked. Close the window.



You could see the order information as below

